

Typical Lead Times for Certain Furniture, Fixtures, and Equipment (FF&E) and Finishes

IMPORTANT NOTE: The timely ordering and installation of all Furniture, Fixtures, and Equipment (FF&E) items is your sole responsibility. This list is of general lead times for most Furniture, Fixtures, and Equipment (FF&E). Lead times can vary greatly depending on the scope of the work, the size of the project, whether or not a procurement company is used, room count, contractor, local codes, etc. Lead times are also severely impacted by COVID-19, major Holidays, such as Chinese New Year, Christmas, Hannukah, etc. Always check with your procurement company or vendor for exact lead times on specific items.

| Furniture, Fixtures, and Equipment (FF&E) or Finish | ORDER / DELIVERY | INSTALL | TOTAL |
|---|--|---|---|
| <u>Item:</u> | <u>Lead time in weeks for manufacture/deliver:</u> | <u>Number of weeks required to install:</u> | <u>Total weeks required for Order Delivery and Installation</u> |
| Light fixtures | 15 | 6 | 21 |
| Lamps & Floor Lamps | 15 | 6 | 21 |
| Vanity - millwork bases | 18 | 2 | 20 |
| Countertops | 14 | 6 | 20 |
| Window Treatments | 14 | 6 | 20 |
| Bath - tub surrounds/shower surrounds | 14 | 6 | 20 |
| Bath - tubs | 14 | 6 | 20 |
| Vanity - tops | 14 | 6 | 20 |
| Closet - millwork bases | 18 | 2 | 20 |
| Toilets | 14 | 6 | 20 |
| Cabinetry | 18 | 2 | 20 |
| Casegoods: headboards, nightstands, desk, tables, luggage bench, microfridge unit, TV stand, etc. | 18 | 1 | 19 |
| Carpet | 12 | 6 | 18 |
| Flooring | 12 | 6 | 18 |
| Seating - chairs/stools - hard surface | 16 | 1 | 17 |
| Seating - tables (breakfast room) | 16 | 1 | 17 |
| Seating - upholstered - lounge chairs, sofas, ottomans | 16 | 1 | 17 |
| Exterior Signage | 16 | 1 | 17 |
| Ergonomic Chairs | 15 | 2 | 17 |
| Shower doors - glass | 10 | 6 | 16 |
| Electronic locks | 12 | 3 | 15 |
| Wall Vinyl | 8 | 6 | 14 |
| Artwork | 12 | 2 | 14 |
| Ice machine - dispenser type | 12 | 1 | 13 |
| Bedding (Top of Bed packages, skirting, scarfs, etc.) | 12 | 1 | 13 |
| Pool Furniture | 10 | 2 | 12 |
| Floor tile | 4 | 6 | 10 |
| Bath - fixtures/faucetry | 4 | 6 | 10 |
| Doors | 8 | 2 | 10 |
| Choice Advantage computer hardware/software - Front Desk | 8 | 2 | 10 |
| Mattresses | 8 | 1 | 9 |
| Fitness Equipment | 8 | 1 | 9 |
| Paint | 2 | 6 | 8 |
| Mirrors | 6 | 2 | 8 |
| Packaged Terminal Air Conditioner (PTAC) | 4 | 2 | 6 |
| Graphics | 4 | 2 | 6 |
| Appliances - fridge, microwave etc | 5 | 1 | 6 |
| Ceiling Tiles | 4 | 2 | 6 |
| Shower curtains | 4 | 1 | 5 |
| Shower rods | 4 | 1 | 5 |
| Terry | 4 | 1 | 5 |
| Telephone Face Plate | 4 | 1 | 5 |
| Towel Bar | 4 | 1 | 5 |
| Uniforms | 3 | 1 | 4 |
| Printed collateral | 3 | 1 | 4 |
| Computer hardware/software - Business Center | 3 | 1 | 4 |
| Operating Supplies & Equipment (irons, ironing boards, coffeemakers, carts, clocks, etc.) | 3 | 1 | 4 |
| Phones | 3 | 1 | 4 |
| TV's | 2 | 2 | 4 |
| Breakfast buffet equipment/dispensers etc. | 2 | 1 | 3 |
| Breakfast Area Countertop Refrigerator | 2 | 1 | 3 |
| Amenities (shampoo, soap, etc.) | 2 | 1 | 3 |